



From: CDOE

To: All HODs/DOS

Cc: Hon'ble G.B, Pro-Chancellor, VC, Dean-Academics, Registrar, COE, Secretarial, Faculty Members & ERP Cell

Date: 15 April 2023

CDOE/IOM/004/2023

GRIEVANCE REDRESSAL COMMITTEE (CDOE)

- Reference is made to the UGC Notification No. D.O.F. No. 14-4/2012 (CPP-II), dated 7th May 2019.
- To address the Grievances of the students, UGC has issued a notification which enumerates the methodology to look into the grievances of the students and take speedy, corrective & timely actions.

3. Constitution of the committee:

The Grievance Redressal Committee of CDOE has been constituted as under:

Sr. No.	Name	Designation
1	Prof. Anjali Garg (Director – CDOE)	Chairperson
2	Dr. Tejpal Singh Chundawat (Dy. Director – CDOE)	Member
3	Dr. Satnam Singh (Dy. Director – CIQA)	Member
4	Dr. Kanchan Yadav (Assistant Professor – CDOE)	Member
4	Mr. Deepak Satyarthi (Dy. Registrar – CDOE)	Member Secretary

Email: grievanceredressal@ncuindia.edu

Website: <https://www.ncuonline.edu.in/grievance-cell/>

4. Disposal of Grievances

The above committees shall look into the grievances of the aggrieved students as specified in the UGC notification as per Para 1 above & effectively resolve complaints, representation & grievances of the students. The committee shall follow the principles of natural justice while deciding the grievances of the students. After examining the complaints made by the aggrieved students, the committee shall issue a speaking order:

- A speaking order on the grievances shall be recorded and replied to the student by the committee with a copy kept as record within 10 days from the receipt of the grievance.
- In case a student is not satisfied by the reply provided by the Grievance Redressal Committee he/she may within a further period of 6 days prefer an appeal to the Vice-Chancellor of the University.

- The Grievance Redressal Committee shall have a term of two years.


Prof. Anjali Garg

Director - CDOE

