 THE NORTHCAP UNIVERSITY	THE NORTHCAP UNIVERSITY	REVIEW DATE
	MoM	SHEET 1 OF 1

From: Dean- Academic Affairs

To: All Concerned

CC: Hon'ble GB, Pro-Chancellor's Office,
VC Office, Secretarial,

Date: 16 September 2022

DEAN/MOM/03B/2022

2nd meeting of the Committee for Preparation of the Regulations on Examination of Programmes to be offered by CDOE held on Monday, i.e., 12 September 2022 at 4:00 pm in the Dean's Office (Room no. 123).

The following members attended the meeting at the given time:

- | | |
|-------------------------------------------------------|----------|
| 1) Prof. Manoj Kumar Gopaliya (Dean-Academic Affairs) | Chairman |
| 2) Prof. Anjali Garg (Director- CDOE) | Member |
| 3) Ms. Kiran Mrig (Officiating- COE) | Member |

The Minutes of the Meeting are as follows:

Item No.1: **Learners' mobility from Conventional Programme to ODL/OL Programme and Vice versa.**

The Committee after due diligence decided to allow student movement (migration) from conventional programmes to ODL/OL programmes and vice versa. This is in line with the basic essence of NEP 2020 which calls for flexibility in modes of teaching learning.

The University on receiving student requests for migration from conventional to ODL/OL Programme or Vice versa will constitute a Credit Equivalence Committee (CEC) consisting of subject matter experts.

Based on the recommendation of CEC, the student will be allowed to migrate across programmes offered under different modes, transferring the mapped credits. A course considered mapped must have a minimum of 70-80% content matching. Also, a minimum of 70% of the maximum credits to be acquired till the previous semester must be mapped to become eligible for migration.

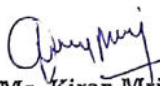
Upon migration, the rules and regulations including the fee structure of the migrated programmes will be applicable thereafter.

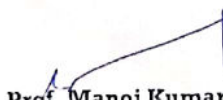
Item No.2: **Approval of Marks Sheet and Degree Format.**

The Committee after reviewing various options and ensuring compliance with the requirements as per UGC-DEB Act approved the marks sheet and degree format. The approved formats are attached as Annexure #01.

The meeting ended with a vote of thanks to the chair.


Prof. Anjali Garg
Director- CDOE


Ms. Kiran Mrig
Officiating- COE


Prof. Manoj Kumar Gopaliya
Dean- Academic Affairs

ANNEXURE#01



CENTRE FOR DISTANCE AND ONLINE EDUCATION
THE NORTHCAP UNIVERSITY

Established Under Haryana Legislature Act No. 25 of 2009 Approved By UGC
under section 2 (f)

DETAILED MARKS SHEET (DMS)
BACHELOR OF BUSINESS ADMINISTRATION
Online Education
Semester 1st Session July-Dec 2023

Student
photograph

NAME: -----

ROLL NO: 23OLBBA001

Father's Name:-----

Mother's Name:-----

Sr. No.	Course Code	Course Name	Credits	Max Marks	Obtained Marks	Result
1						
2						
3						
4						
5						
6						

SEMESTER – I

OVERALL PERCENTAGE IN THE CURRENT SEMESTER :----

OVERALL PERCENTAGE UPTO CURRENT SEMESTER :----

TOTAL CREDITS EARNED UPTO CURRENT SEMESTER:----

Dated:-----

(Controlled of Examinations)

NOTE:

1. The medium of instruction & examinations at the University is English.
2. Application for correction in the particulars of this DMS shall be entertained within one month from the date of convocation. Any subsequent corrections if any, shall be as per the CDOE-NCU rules.

Award of Division Based on Percentage on Completion of the Course

Percentage	Division
≥ 85%	First Division with Distinction
≥ 60% and < 85%	First Division
<60%	Second Division

The Multiplying Factor is 0.1 to Convert the Percentage to CGPA.

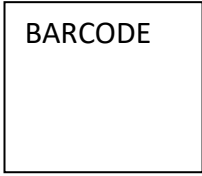
Mode of Delivery:-----

Date of admission:-----

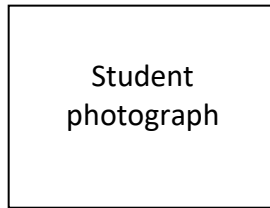
Date of Completion: -----

Name & Address of LSC (Learner Support Centres):-----

Name and address of all Examination Centres:-----



Established vide Act No. 25 of 2009 at Gurugram, Haryana
Approved by UGC under Section 2(f)



Unique Identification Number (Aadhar/Passport/etc.):-----

Bachelor of Business Administration

'Student' Name' daughter/son of **'father & mother name'** is awarded the degree of **Bachelor of Business Administration** having successfully completed the requirements of the said degree in **'month year'** in **First Class with Distinction** with 80%. Conferred on this day the **6 December 2023**.

बैचलर ऑफ बिजनेस एडमिनिस्ट्रेशन

प्रमाणित किया जाता है की ----- सुपुत्री ----- एवं ----- को विश्वविद्यालय द्वारा निर्धारित अहर्ताओं को **जून 2023** में सफलतापूर्वक पूरा करने पर **प्रथम श्रेणी विशेष योग्यता** सहित में बैचलर ऑफ बिजनेस एडमिनिस्ट्रेशन की उपाधि प्रदान की जाती है। इनके प्राप्तांक 80% हैं।

Registrar
कुलसचिव

Vice-Chancellor
कुलपति

NOTE:

1. The medium of instruction & examinations at the University is English.
2. In case of any discrepancy in Hindi & English versions, the English version be treated as correct.
3. Application for correction in the particulars of this Degree shall be entertained within one month from the date of convocation. Any subsequent corrections if any, shall be as per the CDOE-NCU rules.

Award of Division Based on Percentage of Completion of the Course

Percentage	Division
≥ 85%	First Division with Distinction
≥ 60% and < 85%	First Division
<60%	Second Division

The Multiplying Factor is 0.1 to Convert the Percentage to CGPA.

Mode of Delivery:-----

Date of admission:-----

Date of Completion: -----

Name & Address of LSC (Learner Support Centres):-----

Name and address of all Examination Centres:-----